

Switzerland of Ohio Local School District LPDC (IRN 014600)
Individualized Professional Development Plan
Continuing Education Unit Options

OPTION	MAXIMUM CEU'S	CEU VALUE	VERIFICATION	CRITERIA
College Coursework		1(one) semester hour = 3 CEU's	Official transcripts or original grade slips	<p>-Must be approved through an approved college or university, which has been approved for the preparation of teachers, administrators, and school employees in pupil personnel services</p> <p>-Must be taken for a credit with a grade of C or better or a P in a pass/fail course</p> <p>-Classes must be in education or in areas directly related to teaching assignment, desired certification, desired certification of licensure</p>
Professional Conference/ Workshop/ Institute/ Academy or In-Service Credit		1 clock hour = 0.1 CEU Lunch does not count.	Certificate of Participation Must complete Activity Proposal prior to participation and Activity verification after if not part of district in-service.	-Must relate to appropriate area of professional development on the individual's IPDP
Peer Visitation and Observation	6 CEU's per license cycle	1 clock hour = 0.1 CEU	Must complete Activity Proposal prior to participation and Activity verification after.	-Must relate to appropriate area of professional development on the individual's IPDP

Publication of Original Work	9 CEU's per license cycle	9 CEU's for a book 3 CEU's for publication of any other work in a professional journal or magazine	Copy of publication or document. Must complete Activity Proposal prior to participation and Activity verification after.	-Must contribute to the education profession or add to the body of knowledge of the individual's specific field or desired certification or licensure -Must be commercially published book or article
National Board of Professional Teaching Standards Certification	18CEU's per license cycle for obtaining NBPTS certificate 6 CEU's per cycle for completing but not obtaining NBPTS certificate.	Obtaining certificate = 18 CEU's Completion of process = 6 CEU's	Valid copy of the National Board Certificate or Activity Proposal and Documentation form for candidate not completing certificate.	-Must be in the subject area of the individual's assignment -Certificate must be completed or participation as candidate must be verified within the license cycle
Professional Presentation	9 CEU's per license cycle	1 CEU per presentation	Activity Proposal and Documentation Form. Copy of presentation materials and signature of organizer	-Must contribute to the education profession or add to the body of knowledge of the individual's specific field or desired certification/licensure
Resident Educator Mentor	Maximum of 12 CEU's per license cycle		Letter from principal each year	-Must mentor teacher, administrator, or educational specialist
Cooperating Teacher for Student Teacher	6 CEU's per semester (12-15 weeks) Maximum of 12 CEU's per license cycle		Activity Proposal and Documentation Form and Verification from University	-Direct responsibility for undergraduate student, graduate student, undergraduate intern, or student teacher

Cooperating Teacher for Student Observer	Maximum of 3 CEU's per year, 12 per license cycle	1 clock hour = 0.1 CEU	Activity Proposal and Documentation Form and Documented Clock Hours along with Verification from University	-This includes college students who are completing requirements prior to their student teaching
Teaching/Designing a College Course Beyond the School Day	9 CEU's per semester course. Maximum of 12 CEU's per license cycle		Activity Proposal and Documentation Form and Approved Syllabus	-May be used for the first time teaching the course each license cycle
Teaching/Designing Adult Vocational or Technical Course	9 CEU's per semester course. Maximum of 12 CEU's per license cycle		Activity Proposal and Documentation Form and Approved Syllabus	-May be used for the first time teaching the course each license cycle
Coordinator of student education projects which apply educational skills and knowledge toward the development of a final product and occurs outside the school day	6 CEUs per license cycle	1 clock hour = 0.1 CEU Documented clock hours in planning and preparing	Activity Proposal and Documentation Form A copy of the final product or report of the project	-Project must have prior approval and final approval after completion and verification by LPDC
Professional Committees	15 CEU's per license cycle	1 clock hour = 0.1 CEU Documented clock hours of committee work	Activity Proposal and Documentation Form if non-district committee	-Must be service on committee organized by local, state, county, national, or international entities; - -Must contribute to the education profession or add to the body of knowledge of the individual's specific field or desired field
Planning & Preparation of Field Trips	6 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Proposal and Documentation Form, along with documentation of planning	-Must be directly related to the teacher's curriculum -Field trips for extracurricular activities are not included

				-Documented clock hours in planning and preparing for the field trip
Related Work Experience or Externship	9 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Proposal and Documentation Form, along with proof of hours and explanation of how it relates to educator's field	-Must enhance the individual's work in the field and contribute to the teacher's area of specialization
Grant Writing	9 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Proposal and Documentation Form along with documented clock hours	-CEU's not dependent on awarding of grant. -Documented clock hours in planning and preparing
Educational Travel	3 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Proposal and Documentation Form	-Must enhance the individual's work in the field and contribute to the teacher's area of specialization